

Shenington Kart Circuit – Method Statement COVID-19 Risk Assessment addendum to Circuit Race Days risk assessment covering COVID19 arrangements.

Circuit Race/Practice Days operated by Shenington Kart Racing Club Ltd (SKRC)

This Assessment and Method Statement covers race track participation by owner-drivers on a kart circuit for racing and practice after the restart following the various COVID19 lockdowns, and updated in January 2022 following the loosening of guidelines. This covers the additional measures put in place for the pandemic. In general the arrangements will follow the Motorsport UK guidance detailed in their latest version of “Getting Back on Track (Karting)” document <https://www.motorsportuk.org/wp-content/uploads/2021/05/2021-05-21-getting-motorsport-back-on-track-karting-appendix.pdf> and the current government guidance on working under COVID 19. These documents should be read in conjunction with this risk assessment / method statement.

SKRC will comply with current government legislation and guidelines and at all times respect the law and principles.

SKRC will apply social distancing as per government guidelines unless mitigated within this document (e.g. medical staff attending an injured person).

SKRC will minimise any additional burden on the NHS and has taken advice from our medical team.

SKRC will provide guidance to all personnel and members of the public (drivers, parents, mechanics, team members).

Safety of personnel will be a priority in the execution of this strategy.

1. Venue

- a) One way systems put in place for entry and exit to buildings where the public are admitted specifically the Clubhouse (Signing on room), the vestibule to the toilet block, the Scrutineering building, all with appropriate signage.
- b) Floor or ground signs laid to designate social distancing wherever there is likelihood of a queue, specifically approaching the signing on desk, approaching the catering facility, approaching the weighing in bridge and scrutineering, entry and exit of the pre collecting area, the dummy grid and the post race collection area, the kart queue for the weight bridge, and the parking area in the post race collecting area.
- c) Screens erected on the signing on counter (Which will not be used for signing on but initially for distribution of hire transponders)
- d) Screens erected on the benches used for scrutineering of parts of karts or engines.
- e) Hand sanitisers at all entrances and exits to buildings and toilets
- f) Regular sanitising / cleaning of toilets and other surfaces especially kitchen areas, etc in use.
- g) All personnel including officials, marshals, competitors, entrants, media will normally digitally sign on the club or Motorsport UK disclaimers in advance, and if payment is required will do so online prior to the event.
- h) Take away food and drink to be ordered by approaching the catering van observing social distancing in any queue or eating area.
- i) Teams are requested to complete a form listing their manager and drivers via an online web document.
- j) Spectators and public other than specified will not be admitted to the venue.
- k) The wearing of face masks for visitors, competitors, entrants and mechanics is mandatory at any time in the upper offices, stairwell and corridors, and the signing on club building, and in

any other area at the direction of an official Under 6 year olds are exempt from wearing a face mask.

With the above mitigation the transmission of COVID19 is considered low risk

2. Officials (including marshals)

- a) Face masks will be supplied by SKRC for any official without their own.
- b) Officials will sign on in advance digitally online and a list of attendees made by SKRC
- c) Marshals will be spaced out for breaks in the safety scrutineering shed or the marshal rest area.
- d) Marshals will be supplied with masks in order to safely approach a broken down driver or assist with a kart movement (when gloves must be worn) and the marshal posts will be supplied with hand sanitiser to use before and after any interaction.
- e) R/T's to be sanitised before and after use, headphones to be personal
- f) Incident reports will be made by email or web-based forms wherever possible.
- g) Lap-scoring – the timekeeper and if a lap scorer is used can be socially distanced in the lap scoring building.
- h) Scrutineering – weighing – the driver and any mechanic will be required to stand on the opposite side of the weigh bridge to the readout so that social distancing can be observed to the scrutineer.
- i) Scrutineer eligibility checks – if engines or parts are required for examination they will be placed on a central bench by the mechanic, who will then stand back whilst the scrutineer slides the part behind a screen.
- j) Scrutineer / Judge of Fact checking front fairings – they will be checked whilst the driver remains seated.

3. Media and presentation

- a) Presentation ceremonies and distribution of trophies will be made in a safe manner, which can be socially distanced on a podium.

4. Competitors and team members

- a) All digitally signed on in advance
- b) Contact phone number and email to be advised in advance
- c) All entries / practice paid in advance
- d) Any of their team having to leave before end of day must inform race control if due to illness or feeling unwell give full details of near contacts during the day. If COVID-19 is suspected they must contact NHS 111 and obtain a test, then inform SKRC either way.
- e) All to bring their own first aid kit for minor injuries as medics will be prioritised to track incidents.
- f) Inquiries to race control will be by telephone or other method as advised by SKRC
- g) Viewing of race results and bulletins by digital means or through the club house window.
- h) Wearing of face mask compulsory in the upper area of the brown building and recommended in the scrutineering area and toilets. Under 6 year olds are exempted. It is highly recommended that fluid resistant type IIR masks are used in preference to face coverings. A visor is not an acceptable replacement for a face mask/covering. Face masks/coverings are for individual and personal use and should not be shared with others. Hand washing and/or sanitising remains critical.
- i) Drivers to wear helmet from leaving dummy grid to returning to the collecting area post track session, and not remove if broken down on the track.
- j) Reasonable social distancing should take place on the pre-grid area. Mechanics and drivers to remain with their karts except for the minimum possible time to park the trolley. They may be required to step back if required by an official or scrutineer. No gathering at the front of the grid.

- k) Mechanics and PG Entrants must observe social distancing behind spectator fences. If spectating, face coverings are recommended if social distancing cannot be observed.
- l) Drivers requested to queue for the weigh bridge must stop on the marked spots, distanced, and proceed when requested. At the weight bridge the driver must stand on the opposite side to the scales indicator. Mechanics must queue socially distanced on the outside of the building following the one way system.
- m) If a driver breaks down during a session they should if possible give a thumbs up to an approaching marshal, otherwise it will be assumed medical attention is required. If possible the driver should place their kart in a safe position then proceed to a safe area which will be designated during the driver briefing, keeping their helmet on.
- n) Drivers returning to the collecting area following a session must park their kart on top of one of the signs on the ground, furthest away clear spots first and working back towards the entrance to the collecting area.
- o) Team vehicle awnings to be kept well ventilated
- p) Teams must have a robust COVID-19 policy in place and available for inspection
- q) Bikes, scooters, gopeds etc are only permitted to be used in a safe manner and only when track activity is ceased. Electric scooters are banned completely and if seen will result in a £100 fine to the club.
- r) Track walks are permitted up to 10 minutes prior to track activity.
- s) Social distancing to be observed at spectator areas if possible.
- t) Team manager to maintain a list of all personnel present in their team and make available to SKRC on request.

5. Incident Management and Medical Team

- a) Marshal will approach a broken down kart/driver to ascertain if a thumbs up all ok sign is given, otherwise will call for medical assistance. If approaching closely a mask will be recommended.
- b) If driver walking then marshal to ask driver to keep helmet on and show him a safe place to stand until the end of session.
- c) Hand sanitiser to be used, available in marshal posts
- d) Following the Motorsport UK Guidance on Recommended PPE document: Available on the COVID19 area on www.motorsportuk.org
- e) Incident reports by radio and then email or web based form to race control Clerk of the Course etc

6. Compliance

- a) Compliance will be monitored by the COVID 19 club appointed officer who is Mr Steve Weatherhead, the SKRC committee members plus Clerk of the Course. The COVID office will return the COVID Officer Report form to Motorsport UK after each permitted event, or otherwise filed for reference.
- b) In escalating order of severity the following actions will apply for non-compliance: i verbal warning, ii for a second offence, the COVID-19 Officer will refer to the Clerk of the Course and Motorsport UK Steward (if any), iii any further non-compliance by that same individual will result in removal from the venue.
- c) Contact made with Cherwell District Council Environmental Health department

Updated 30.01.22